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Responsible Office: BF / Financial Operations Division

Subject: Delegation of Authority - To Make the Certification for and to Submit the Certification of Obligations Report

1. POLICY

At the close of each fiscal year, NASA shall submit the Certification of Obligations Report to the President and the Secretary of the Treasury regarding unliquidated obligations, unobligated balances, canceled balances, and adjustments made to appropriation accounts during the completed fiscal year.

The Report shall contain the information required by 31 U.S.C. 1554(b)(2), including the certification required by 31 U.S.C. 1554(b)(2)(E) regarding proper obligations and expenditures.

2. APPLICABILITY

This directive is applicable to NASA Headquarters and NASA Centers, including Component Facilities.

3. AUTHORITY

a. 42 U.S.C. 2473(c)(1), Section 203(c)(1) of the National Aeronautics and Space Act of 1958, as amended.

b. 31 U.S.C. 1554.

4. REFERENCE

a. 31 U.S.C. 1501

b. Financial Management Manual 9391-10

5. RESPONSIBILITY

a. The Chief Financial Officer (CFO) (or the Deputy CFO or the Director, Financial Management Division, if delegated such authority by the CFO) shall submit the Certification of Obligations Report to the President and the Secretary of the Treasury. The CFO (or the Deputy CFO or the Director, Financial Management Division, if delegated such authority by the CFO) shall make the certification required by 31 U.S.C. 1554(b)(2)(E) that is to be included in the Report.

b. The Director, Financial Management Division, shall ensure that feedback is provided through official channels to keep the Administrator fully and currently informed of significant actions, problems, or other matters of substance related to the exercise of the authority delegated.

6. DELEGATION OF AUTHORITY

The CFO is delegated the authority under 31 U.S.C. 1554(b)(1) to submit the annual Certification of Obligations Report to the President and the Secretary of the Treasury.

The CFO is also delegated the authority under 31 U.S.C. 1554(b)(2)(E) to certify that the obligated balances in each appropriation account of the agency reflect proper existing obligations and that expenditures from the accounts since the preceding review were supported by proper obligations of funds.

The CFO may further delegate these authorities to the Deputy CFO or the Director, Financial Management Division.

7. MEASUREMENTS

None.

8. CANCELLATION

NPD 9310.1B, dated January 15, 1997.

/s/ Sean O'Keefe
Administrator

ATTACHMENT A: (TEXT)

(URL for Graphic)

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